

REGION V MEETING NOTICE
Joint Region Meeting and Region V Meeting

Sunday, July 29, 2018

JW Marriott Nashville
201 8th Avenue South, Nashville, TN 37203



Joint Region and Region V Meetings
Sunday, July 29, 2018

Region Meetings and Events Schedule

7:00 a.m. – 8:00 a.m. Continental Breakfast

8:00 a.m. – 12:00 p.m. Joint Region Meeting

- **All Region Committee Members* are required to register for the Region Meetings.**
- Register for the Region Meeting at <http://www.cvent.com/d/4gq8d4/4W>.
- Registration deadline is Sunday, July 8 at 11:59 p.m. (CST).

12:00 p.m. – 1:00 p.m. Region Lunch

1:00 p.m. – 5:00 p.m. Region V Breakout Meeting

5:30 p.m. – 7:00 p.m. Region Reception

There is no fee for Region Committee Members to attend the Region Meetings or Region Reception. In addition, there is no charge for food service, which will include a continental breakfast, morning and afternoon coffee breaks, lunch and the Region Reception. The fee for guests to attend the Region Reception is \$100.00. When you register for the meeting, you will also have the option to add a guest. If your guest is not attending any events, they should not be registered.

**Region Committee Members = Region Chair, Region Vice Chair, Third Director, Immediate Past Region Chair, Region Finance Officer, Region Education Liaison, Chapter Presidents, Regional Representatives, and the Region Member on the National Government Relations Committee.*

Region Meeting Hotel and Guest Room Reservations

JW Marriott Nashville Hotel

The JW Marriott is Music City's newest luxury hotel. The 33-story hotel is located on one of the highest elevation points in the city, second only to the Capitol building. The hotel is also within close reach of downtown Nashville, SoBro, and the Gulch.

201 8th Avenue South, Nashville, TN 37203

615-291-8600

Hotel Information - <https://www.marriott.com/hotels/travel/bnajw-jw-marriott-nashville/>

Guest Room Reservation Link - <https://book.passkey.com/event/49599268/owner/49264631/home>

Guest room rate - \$205/night + tax

The Appraisal Institute has reserved a limited block of sleeping rooms with a negotiated group rate of \$205/night + tax for its Region Meeting and Annual Conference attendees. This rate is for single/double occupancy. Additional occupants will incur a \$20/person/night fee (triple occupancy - \$225, quadruple occupancy - \$245).

Please book your room immediately, as our room block and group rate may sell out. Contact aimeetings@appraisalinstitute.org with any questions. Note that every effort was made to contract an appropriate number of hotel rooms, including consideration of previous conferences and usage.

Travel Information

The Nashville International Airport (BNA) offers many flexible and cost-efficient flight options. Located about 8 miles from the JW Marriott Nashville, the drive between the airport and the hotel is about 20 minutes.

A variety of ground transportation options are available between the airport and the hotel. You can take a taxi (about \$25 one way), arrange for an Uber or a Lyft (about \$20 one way), use an airport shuttle or Nashville's public transit service (MTA).

For more information on airport shuttles, please [click here](#).

For more information on Nashville's public transit services, please [click here](#).

Region Meeting Attendance Requirements

The Chapter President and Chapter Vice President are required to attend the Regional meetings. However, if a Chapter has fewer than 50 designated members, then only the Chapter President must attend the Regional meeting. Regional Representatives are not required to attend Region meetings. Chapters have two options for full representation at the Regional meeting:

- Send all eligible Regional Representatives/Alternates to the meeting (eligibility based on Regional Representative count allocated to the Chapter).
- Regional Representatives/Alternates may vote and attend the meeting by proxy. For an explanation of proxy requirements, please see the information below, *Chapter Representation on Regional Committee*.

Mandatory Attendance Members - Individuals serving in the following positions on the Regional Committee are required to attend Regional Committee meetings.

- Directors - Chair, Vice Chair, Third Director
- Immediate Past Chair
- Financial Officer
- Education Liaison
- Chapter Presidents and Chapter Vice Presidents (if serving on the Regional Committee)
- National Government Relations Committee Member

If you are a Chapter President or Vice President, you are eligible to attend and vote by proxy if you have an excused absence and there are no Chapter Alternates available to attend the meeting in your place. All other Mandatory Attendance Members are eligible to attend and vote by proxy if they have an excused absence.

Voluntary Attendance Members - Individuals serving as Chapter Representatives on the Regional Committee (except the Chapter President and Vice President) are not required to attend Regional Committee meetings. If no Chapter Alternate can attend the Regional Committee meeting in your place, you can register your vote by proxy. You do not need an "excused absence."

Chapter Representation on Regional Committee

Position	Regional Meeting Attendance	Replacement if Unable to Attend Regional Meeting	Vote by Proxy
Chapter President (a)	Mandatory	Alternate	Yes (e)
Chapter Vice President (b)	Mandatory	Alternate	Yes (e)
Regional Representatives (c)	Voluntary	Alternate	Yes (f)
Alternate Regional Reps. (d)	Voluntary	None	No

- (a) Chapter Presidents automatically serve on the Regional Committee.
- (b) If a Chapter has one or more elected Representative(s) to the Regional Committee, one **must** be the Chapter Vice President.
- (c) Chapter Representatives to the Regional Committee are elected on the basis of one (1) for every fifty (50) designated members in good standing.
- (d) Alternates attend Regional Committee meetings in the place of an absent Chapter President, Vice President, and/or Regional Representative(s).
- (e) Chapter Presidents or Vice Presidents are eligible to attend and vote by proxy if they have an excused absence and there are no Chapter Alternates available to attend the meeting in your place.
- (f) Regional Representatives are eligible to attend and vote by proxy if no Alternate Regional Representative can attend the meeting in your place. Excused absences are not required for Voluntary Attendance members.

To vote by proxy, the Appraisal Institute Regional Committee Meeting Proxy Form must be completed and submitted to the Regional Committee Chair or to the Region Executive Director in person or via U.S. mail, overnight carrier, fax or email (with a scanned proxy as an attachment to the email). The number of Representatives eligible to represent the Chapter on the Regional Committee is based on the Chapter membership count in January of the year preceding the Representative’s service. A quorum for Regional Committee meetings shall consist of a majority of those Regional Committee members eligible to vote, whether present in person or by proxy.

**2018 Appraisal Institute Annual Conference
 Monday, July 30 – Wednesday, August 1, 2018**

Annual Conference Hotel and Guest Room Reservations

The official hotel for the Annual Conference is the JW Marriott Nashville, 201 8th Avenue South, Nashville, TN, 37203. See page 2 for guest room rate and reservation information.

Annual Conference Registration

All individuals must be registered to attend the Annual Conference events and meal functions. **The registration deadline is July 8, 2018.** Register for the Annual Conference online at [AI Annual Conference Registration](http://www.appraisalinstitute.org/about/registration/).

Registration Fees increase over time, so you are encouraged to register early! Registration fees and increases are listed below for Designated Members, Candidates, Practicing Affiliates, and Affiliates. Fees for non AI-members and guests are listed at <https://www.appraisalinstitute.org/about/registration/>.

- \$775.00 – If registered by Sunday, July 8
- \$825.00 – Onsite in Nashville
- \$395.00 – One-day Registration (onsite only)

Joint Region and Region V Meetings & AI Annual Conference Summary

Meeting Dates

- Sunday, July 29, 2018 - Joint Region meeting and Region V meeting
- Monday to Wednesday, July 30 – August 1, 2018 - AI Annual Conference

Registration/Booking Links

NOTE: *If you plan to attend the Region meetings and the Annual Conference, you must register via BOTH sites listed below.*

- **Region Meetings:**
 - Register for the Region meetings online no later than Sunday, July 8 at this link: [Region Meeting Registration](#) .
 - Book a hotel room at the JW Marriott Nashville by clicking here - [JW Marriott Hotel Reservation](#)
- **AI Annual Conference:**
 - Register for the Annual Conference online no later than Sunday, July 8 at this link: [AI Annual Conference Registration](#) .
 - Book a hotel room at the JW Marriott Nashville by clicking here - [JW Marriott Hotel Reservation](#)

Deadlines

- **July 8 (Sunday)**..... Deadline to register online for the Region meetings (registration **required** of Region Committee members
- **July 8 (Sunday)**..... Deadline to receive \$775.00 registration fee for the AI Annual Conference.

Note: *The onsite registration conference fee is \$825.*

Feel free to contact me with any questions at ainorthtexas@sbcglobal.net or call 972-233-2244.

I am looking forward to seeing you in Nashville!

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